

Safeguarding and Welfare Checksheet



Things to have in place to meet the bare essentials of safeguarding and welfare in your club or activity.

Policies and Procedures

- Safeguarding Policy and procedures for responding to concerns
- Health and Safety Policy
- Risk Assessments - Equipment, Premises, Fire, Events etc
- Safer Recruitment Policy
- Code of Conduct
- Photography and Social Media Policy
- Confidentiality and Information Sharing Policy/Guidance
- All policies are shared/visible to all your volunteers and members

Insurance

- Public Liability Insurance - Sport/Activity specific
- Professional Indemnity Insurance - Sport/Activity specific

Personnel

- Certified First Aider
- Trained Welfare Officer - Displayed photo and contact details
- Trained health and safety & fire safety lead